

GUIDELINES ON TIME FOR REVIEW AND ASSESSMENT  
OF QUALIFYING PAPERS, THESES AND DISSERTATIONS  
GRADUATE SCHOOL-NEW BRUNSWICK  
DEPARTMENT OF JEWISH STUDIES – M.A. PROGRAM

The Graduate School-New Brunswick expects each of its degree programs to maintain a culture of mutual respect between and among students and faculty members – and that said mutual respect include frequent and excellent communication. In particular, students must allow sufficient time for faculty members to review and assess their work, and faculty members must be as prompt as possible in responding to their students with such assessments.

Further, it is the responsibility of advisors and students to keep committees informed and engaged throughout the process of the student’s research, and to ensure that the committee is given adequate time to assess the final product before it is defended.

The Department of Jewish Studies adheres to the general rule, promoted by the Graduate School, as follows. Material should be submitted by the student at least two weeks before an examination or other deadline and at least two weeks (but not more than four weeks) should be allowed the faculty member for informing students of the assessment. This timeframe may vary on an occasional case-by-case basis and would of course need to be adjusted for exceptional circumstances. Exceptions would include, for example, the end-of-semester “crunch,” faculty members on leave or in the field without good internet access, and medical incapacity.

(posted May 2016)